

THE
ZAMBIA
CATHOLIC
UNIVERSITY



KALULUSHI, ZAMBIA.
P.O. BOX 260410
Telephone: 260-212-730209; 733201
Cell: +260- 966969492
Email: acca@zcuuniversity.edu.zm

APPLICATION FOR ADMISSION INTO THE FIA SUITE (CAT)

Complete this Application form and send it to: **The ACCA Head of Department, The Zambia Catholic University, P.O. Box 260410 Kalulushi, Zambia.** Enclosed should be proof of deposit of a non-refundable application fee of **ZMK 150.00** payable to The Zambia Catholic University account **A/C No 009-1165740, Barclays Bank, Kitwe city square.**

1.0 SECTION ONE: PERSONAL DATA (write in block letters)

1			
	SURNAME	FIRST	INITIAL	PASSPORT/NRC No.
1.2			
	POSTAL ADDRESS	TELEPHONE	FAX	EMAIL
1.3			
	EMERGENCY CONTACT NAME	TELEPHONE	FAX	EMAIL
1.4			
	DATE OF BIRTH	GENDER: (M) (F)	MARITAL STATUS	DISABILITY?
1.5			
	CITIZENSHIP (COUNTRY)	RELIGIOUS AFFILIATION	CLERGY & RELIGIOUS	
1.6			
	EMPLOYER IF ANY	JOB TITLE	PERIOD	

2.0 SECTION TWO: ACADEMIC DATA

2.1 LIST ALL HIGH (SECONDARY) SCHOLL ATTENDED:

.....		
NAME	ADDRESS	PERIOD
.....		
NAME	ADDRESS	PERIOD

**PLEASE ENCLOSE PHOTOCOPIES OF ALL TRANSCRIPTS
PLUS ONE PASSPORT SIZED PHOTOS**

3.0 SECTION THREE: PROFESSIONAL PREFERENCE

Tick Paper Entered for:

3.1 TECHNICIAN LEVEL:

- A. FA1. RECORDING FINANCIAL TRANSACTIONS.....
- B. MA2. MANAGEMNT INFORMATION.....
- C. FA2. MAINTAINING FINANCIAL RECORDS.....
- D.MA2. MANAGING COSTS AND FINANCES
- E. FAB. ACCOUNTANT IN BUSINESS.....
- F. FFA. FINANCIAL ACCOUNTING.....
- G. FMA. MANAGEMENT ACCOUNTING.....
- H. FAU. FOUNDATIONS IN AUDITING.....
- I. FTX. TAXATION.....

4.0 SECTION FOUR: TERMS AND CONDITIONS OF ADMISSION INTO THE PROGRAM

- 4.1** We advise that tuition fees are payable to the ACCA office at the campus.
- 4. 2** The fees once paid are none refundable after a period of one month. The university shall withhold 25% of the fees received by the university as penalty for a refund.
- 4. 3.**A student that withdraws after being with the University for a Period exceeding one month (4 weeks) shall forfeit all the money paid.
- 4.4** The registration fees paid at the time of purchase of the Registration form, fees in relation to the identity card, library, Medical and any such fees are none refundable once paid
- 4.5** If students remain in class for a period longer than four weeks (one month) and decides to withdraw from the program, the amount unpaid remains due
- 4.6.** That fees are payable upon the commencement of the semester. A payment of not less than 50% of the total fees is to be paid and the balance to be settled within the period of two months

5.0 SECTION FOUR: DECLARATION BY APPLICANT

By signing this application I confirm that the information given is correct and that any misrepresentation of the facts on this application could cause refusal of admission or a suspension from the university if discovered after enrolment.

.....
Student's Name

.....
Student's Signature

.....
Date

.....
Sponsor's Name

.....
Sponsor's Signature

.....
Date

6.0 SECTION FIVE: FOR OFFICIAL USE

6.1 This Applicant is: RECOMMENDED

: NOT RECOMMENDED

For admission to The Zambia Catholic University

Signature of the University Secretary or official designated representative

.....
Signature

.....
Date

University Stamp